

**JNTUK Code: F0**

**NAAC 'A' Grade – 1st Cycle  
NAAC 'A' Grade – 2nd Cycle  
Valid upto Dec. 2027**



**Counselling Code : ANSN**

**Recognized Under Section  
2(f) & 12(B) of Ugc Act, 1956**

# **St.ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY**

## **AUTONOMOUS**

**(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)**

**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

September 01, 2022

### **Minutes of Meeting of 1<sup>st</sup> Board of Studies –MATHEMATICS Department**

(as per notice 2022-23/MATHEMATICS/BOS/01 dated 29<sup>th</sup> August, 2022)

#### **Agenda Items 2022/Mathematics/BOS-1 (01-09-2022):**

1.1	Welcome of the members & invitees of the BOS Meeting of Mathematics Department
1.2	Address by the Chairman of the Mathematics - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting - NA since this is the first one
1.4	To report the actions taken on the recommendations of the previous BOS Meeting - NA since this is the first one
1.5	To present the draft course structure of the Mathematics subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.6	To present the draft syllabus of the mathematics subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)
1.8	Any other item with the permission of the Chair

#### **Proceedings:**

The first Board of Studies (BOS) meeting of the department of MATHEMATICS was conducted on 01.09.2022 through online mode (ZOOM) at 11.00 a.m (IST).

Meeting Link: <https://meet.google.com/wrj-tfyt-chj>

## **THE MINUTES:**

### **Agenda Item 1.1: Welcome of the members & invitees of the BOS Meeting of MATHEMATICS Department**

Dr. U. Mohan Chand, Chairman of BOS started the meeting by welcoming and introducing the external members to the internal members. The chairman placed the following agenda for the deliberations and discussions of the members. The following are the deliberations made during the meeting (as per the items of the circulated agenda).

### **Agenda Item 1.2: Address by the Chairman of the MATHEMATICS - BOS, SACET**

Dr. U. Mohan Chand, Chairman of Bos Addressed the highlights of MATHEMATICS department to external BOS members. Dr. U. Mohan Chand Addressed the Overview of the Institution/Department, Courses offered in the institution, Student and Faculty strength and also about the growth and development of the Institution/Department.

### **Agenda Item 1.3: To confirm the minutes of the previous BOS Meeting**

NA since this is the first one

### **Agenda Item 1.4: To report the actions taken on the recommendations of the previous BOS Meeting**

NA since this is the first one

### **Agenda Item 1.5: To present the draft course structure of the MATHEMATICS department's I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.**

Dr. U. Mohan Chand presented the draft course structure of the I Year -I & II semesters for the 2022 admitted batch for discussion and finalizations

- Dr. V. Ravindra Nath, Professor, Dept. of Mathematics, JNTUK, Kakinada suggested to interchange the Unit-IV to Unit-I in B.Tech I Year I Sem, Mathematics-I and include one more course objective which is related to the units.
- Dr. V. Ravindra Nath, Professor, Dept. of Mathematics, JNTUK, Kakinada, Dr.M.Sridhar Babu, Professor, Department of Mathematics, Yogi Vemana University, Kadapa, Dr.K.V.L.N.Acharyulu, Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla unanimously suggested that replace the Unit-III Special Functions by Interpolation in B.Tech I Year II Sem, Mathematics-II.
- Dr. V. Ravindra Nath, Professor, Dept. of Mathematics, JNTUK, Kakinada, Dr.M.Sridhar Babu, Professor, Department of Mathematics, Yogi Vemana University, Kadapa, Dr.K.V.L.N.Acharyulu, Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla unanimously accepted the draft syllabus of Probability and Statistical Applications for MCA.

Based on the suggestions given by the members, the Chairman of BOS said that those fruitful suggestions would be incorporated appropriately in the Curriculum.

BOS resolved to recommend the draft course structure of the Mathematics subjects of I Year – I & II Semesters for the 2022 to the Academic Council for further approval.



**Agenda Item 1.6: To present the draft syllabus of the Mathematics subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.**

The chairman presented draft syllabus of the Mathematics subjects of I Year – I & II semesters and MCA I year and I Semester to members. The members Reviewed the syllabus and resolved to approve the same.

**Agenda Item 1.7: To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)**

The Chairman presented the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) for **Theory** subjects CIE:30 Marks and SEE:70 Marks..

**Agenda Item 1.8: Any other item with the permission of the Chair**

NIL

Dr. U. Mohan Chand proposed the vote of thanks to all the external and internal BOS members and the meeting adjourned.



**HOD & BOS CHAIRMAN**



### List of Participants (2022-23/Mathematics/BOS/01):

S. No.	Name of the Member	Designation	Affiliation	Constitution	Department	Signature
1	Dr. U. Mohan Chand	HOD	SACET-Chirala	Chairman	Mathematics	
2	Dr. V Ravindranath	One expert to be nominated by the Vice-Chancellor - JNTUK	Expert - JNTUK	Member	Mathematics	
3	Dr. M. Sridhar Babu	Subject expert from outside the Parent University	Professor, Department of Mathematics, Yogi Vemana University, Kadapa	Member	Mathematics	
4	Dr.K.V.L.N.Acharyulu	Subject expert from outside the Parent University	Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla	Member	Mathematics	
5	A. Dhana Lakshmi Srinivas	Industry Expert	Proprietor, Rajagopal Enterprises, Chirala	Member	Mathematics	
6	G. Nagaja	Meritorious PG Alumni	Meritorious UG Alumni	Member	Mathematics	
7	Dr. T. V. L. Narayana	Dept. Subject Experts	SACET-Chirala	Member	Mathematics	
8	Dr. B. Mahaboob	Dept. Subject Experts	SACET-Chirala	Member	Mathematics	
9	Mr. S. Raghava Chari	Dept. Subject Experts	SACET-Chirala	Member	Mathematics	
10	Mrs. P. Tejavathi	Dept. Subject Experts	SACET-Chirala	Member	Mathematics	
11	Mrs. M. Anitha	Dept. Subject Experts	SACET-Chirala	Member	Mathematics	
12	Mrs. K. Indira	Dept. Subject Experts	SACET-Chirala	Member	Mathematics	
13	Ms. Ch. Sri Lakshmi	Dept. Subject Experts	SACET-Chirala	Member	Mathematics	



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Valid upto Dec. 2027****Counselling Code : ANSN****Recognized Under Section  
2(f) & 12(B) of Ugc Act, 1956****St.ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY  
AUTONOMOUS****(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)****ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)****Attendance sheet – 2022-23/Mathematics/BOS/01 (01-09-2022)**

S. No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. U. Mohan Chand	HOD	SACET-Chirala	Chairman	
2	Dr. V Ravindranath	One expert to be nominated by the Vice-Chancellor - JNTUK	Expert - JNTUK	Member	
3	Dr. M. Sridhar Babu	Subject expert from outside the Parent University	Professor, Department of Mathematics, Yogi Vemana University, Kadapa	Member	
4	Dr.K.V.L.N.Acharyulu	Subject expert from outside the Parent University	Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla	Member	
5	A. Dhana Lakshmi Srinivas	Industry Expert	Proprietor, Rajagopal Enterprises, Chirala	Member	
6	G. Nagaja	Meritorious PG Alumni		Member	
7	Dr. T. V. L. Narayana	Dept. Subject Experts	SACET-Chirala	Member	
8	Dr. B. Mahaboob	Dept. Subject Experts	SACET-Chirala	Member	
9	Mr. S. Raghava Chari	Dept. Subject Experts	SACET-Chirala	Member	
10	Mrs. P. Tejovathi	Dept. Subject Experts	SACET-Chirala	Member	
11	Mrs. M. Anitha	Dept. Subject Experts	SACET-Chirala	Member	
12	Mrs. K. Indira	Dept. Subject Experts	SACET-Chirala	Member	
13	Ms. Ch. Sri Lakshmi	Dept. Subject Experts	SACET-Chirala	Member	



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# **St.ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY**

## **AUTONOMOUS**

**(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)**

**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

21-03-2023

### **Minutes of Meeting of 2<sup>nd</sup> Board of Studies –MATHEMATICS Department**

(as per notice 2022-23/MATHEMATICS/BOS/02 dated 18<sup>th</sup> March, 2023)

#### **Agenda Items 2022/Mathematics/BOS-2 (21-03-2023):**

1.1	Welcome of the members & invitees of the BOS Meeting of Mathematics Department.
1.2	Address by the Chairman of the Mathematics - BOS, SACET.
1.3	To confirm the minutes of the previous BOS Meeting - Confirmed minutes of previous BOS meeting.
1.4	To report the actions taken on the recommendations of the previous BOS Meeting – Action taken as per suggestions given.
1.5	To present the draft course structure of the Mathematics subjects of II Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.
1.6	To present the draft syllabus of the Mathematics subjects of II Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE).
1.8	Any other item with the permission of the Chair.

#### **Proceedings:**

The Second Board of Studies (BOS) meeting of the department of MATHEMATICS was conducted on 21.03.2023 through online mode (Google Meet) at 11.30 AM (IST).

Meeting Link: <https://meet.google.com/sxo-zryb-awoj>



## **THE MINUTES:**

### **Agenda Item1.1: Welcome of the members & invitees of the BOS Meeting of MATHEMATICS Department**

Dr. U. Mohan Chand, Chairman of BOS started the meeting by welcoming and introducing the external members to the internal members. The chairman placed the following agenda for the deliberations and discussions of the members. The following are the deliberations made during the meeting (as per the items of the circulated agenda).

### **Agenda Item1.2: Address by the Chairman of the MATHEMATICS - BOS, SACET**

Dr. U. Mohan Chand, Chairman of BOS Addressed the highlights of MATHEMATICS department to external BOS members. Dr. U. Mohan Chand Addressed the Overview of the Institution/Department, Courses offered in the institution, Student and Faculty strength and also about the growth and development of the Institution/Department.

### **Agenda Item1.3: To confirm the minutes of the previous BOS Meeting**

Confirmed minutes of previous BOS meeting.

### **Agenda Item1.4: To report the actions taken on the recommendations of the previous BOS Meeting**

Action taken as per suggestions given

### **Agenda Item1.5: To present the draft course structure of the MATHEMATICS department's II Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.**

Dr. U. Mohan Chand presented the draft course structure of the II Year -I & II semesters for the 2022 admitted batch for discussion and finalizations.

### **Mathematics-III (Partial Differential Equations and Vector Calculus)**

- Dr. V. Ravindra Nath, Professor, Dept. of Mathematics, JNTUK, Kakinada suggestions: i) Add fifth course objective according to the Engineering Students.  
ii) In Fifth unit title delete Initial Conditions.  
iii) Change the Special Function Unit Title with Beta and Gamma Functions.  
iv) Change the title for Mathematics-III as "Partial Differential Equations and Vector Calculus"
- Dr.M.Sridhar Babu, Professor, Department of Mathematics, Yogi Vemana University, Kadapa, suggestions:  
i) Change the Title of the fifth unit as Higher Order Linear PDE and Applications.
- Dr.K.V.L.N.Acharyulu, Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla suggestions:  
i) Change the order of the units related to Title of the Paper  
ii) Reduce the number of reference books  
iii) Mention the Text Book section numbers Topic Wise for each unit.

## Probability and Statistics

- Dr. V. Ravindra Nath, Professor, Dept. of Mathematics, JNTUK, Kakinada suggestions:
  - i) Delete the word Curve Fitting in Unit-III Title.
  - ii) Change the title in Unit-I according to the Added content.
  - iii) In CO-I Analyze the data and compute various statistical methods such as Central Tendency and Skewness.
  - iv) In Unit-IV remove the topics F-Distribution Basian Estimation and Maximum Error of Estimate.
- Dr.M.Sridhar Babu, Professor, Department of Mathematics, Yogi Vemana University, Kadapa, suggestions:
  - i) In Unit-IV remove the topics F-Distribution Basian Estimation and Maximum Error of Estimate.
- Dr.K.V.L.N.Acharyulu, Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla suggestions:
  - i) Add some more content to the fifth course objective
  - ii) Specify the Text Book section numbers Topic Wise for each unit.
  - iii) In Unit-IV remove the topics F-Distribution Basian Estimation and Maximum Error of Estimate.

Based on the suggestions given by the members, the Chairman of BOS said that those fruitful suggestions would be incorporated appropriately in the Curriculum.

BOS resolved to recommend the draft course structure of the Mathematics subjects of II Year – I & II Semesters for the 2022 to the Academic Council for further approval.

**Agenda Item1.6: To present the draft syllabus of the Mathematics subjects of II Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.**

The chairman presented draft syllabus of the Mathematics subjects of II Year – I & II semesters to members. The members Reviewed the syllabus and resolved to approve the same.

**Agenda Item1.7: To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)**

The Chairman presented the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) for Theory subjects CIE:30 Marks and SEE:70 Marks..




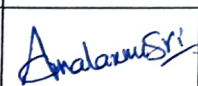

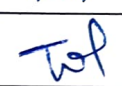
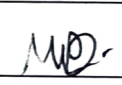





**Agenda Item1.8: Any other item with the permission of the Chair**  
NIL

Dr. U. Mohan Chand proposed the vote of thanks to all the external and internal BOS members and the meeting adjourned.

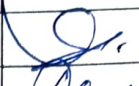
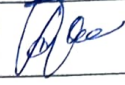



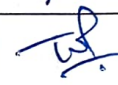








**HOD & BOS CHAIRMAN**



S. No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. U. Mohan Chand	HOD	SACET-Chirala	Chairman	
2	Dr. V. Ravindranah	JNTUK Nominee	Professor of Mathematics, JNTUK, Kakinada	Member	 2014/23
3	Dr. M. Sreedhar Babu	Subject expert from outside the Parent University	Professor of Mathematics, Yogi Vemana University, Kadapa	Member	
4	Dr. K.V.L.N. Acharyulu	Subject expert from outside the Parent University	Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla.	Member	
5	A. Dhana Lakshmi Srinivas	Industry Expert	Proprietor, Rajagopal Enterprises, Chirala	Member	
6	A.V.S. Likhitha	Meritorious PG Alumni		Member	
7	Dr. T.V.L. Narayana	Department Subject Experts	SACET-Chirala	Member	
8	Dr. B. Mahaboob	Department Subject Experts	SACET-Chirala	Member	
9	Mrs. P. Tejavathi	Department Subject Experts	SACET-Chirala	Member	
10	Mr. S. Raghava Chari	Department Subject Experts	SACET-Chirala	Member	
11	Mrs. K. Indira	Department Subject Experts	SACET-Chirala	Member	
12	Mr. M. Gopi Sai	Department Subject Experts	SACET-Chirala	Member	
13	Ms. P. Priya Vasavi	Department Subject Experts	SACET-Chirala	Member	

The above minutes were ratified .

S. No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. U. Mohan Chand	HOD	SACET-Chirala	Chairman	
2	Dr. V. Ravindranah	JNTUK Nominee	Professor of Mathematics, JNTUK, Kakinada	Member	
3	Dr. M. Sreedhar Babu	Subject expert from outside the Parent University	Professor of Mathematics, Yogi Vemana University, Kadapa	Member	
4	Dr. K.V.L.N.Acharyulu	Subject expert from outside the Parent University	Associate Professor, Department of Mathematics, Bapatla Engineering College, Bapatla.	Member	
5	A. Dhana Lakshmi Srinivas	Industry Expert	Proprietor, Rajagopal Enterprises, Chirala	Member	
6	A.V.S.Likhitha	Meritorious PG Alumni		Member	
7	Dr. T.V.L.Narayana	Department Subject Experts	SACET-Chirala	Member	
8	Dr. B.Mahaboob	Department Subject Experts	SACET-Chirala	Member	
9	Mrs. P. Tejovathi	Department Subject Experts	SACET-Chirala	Member	
10	Mr.S.Raghava Chari	Department Subject Experts	SACET-Chirala	Member	
11	Mrs.K. Indira	Department Subject Experts	SACET-Chirala	Member	
12	Mr.M.Gopi Sai	Department Subject Experts	SACET-Chirala	Member	
13	Ms.P.Priya Vasavi	Department Subject Experts	SACET-Chirala	Member	



**JNTUK Code: F0**

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# **St.ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY**

## **AUTONOMOUS**

**(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)**

**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

September 02, 2022

### **Minutes of Meeting of 1<sup>st</sup> Board of Studies – CHEMISTRY Department**

(as per notice 2022-23/CHEMISTRY/BOS/01 dated 30<sup>th</sup> August, 2022)

#### **Agenda Items 2022/Chemistry/BOS-1 (02-09-2022):**

1.1	Welcome of the members & invitees of the BOS Meeting of Chemistry Department
1.2	Address by the Chairman of the Chemistry - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting - NA since this is the first one
1.4	To report the actions taken on the recommendations of the previous BOS Meeting - NA since this is the first one
1.5	To present the draft course structure of the Chemistry subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.6	To present the draft syllabus of the Chemistry subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)
1.8	Any other item with the permission of the Chair

#### **Proceedings:**

The first Board of Studies (BOS) meeting of the department of CHEMISTRY was conducted on 02.09.2020 through online mode (GOOGLE-MEET) at 10.00 a.m. (IST).

Meeting Link: <https://meet.google.com/eoc-zmbs-ktz>



## **THE MINUTES:**

### **Agenda Item 1.1: Welcome of the members & invitees of the BOS Meeting of Chemistry Department**

Mr. J. Krishna Kishore, Chairman of BOS started the meeting by welcoming and introducing the external members to the internal members. The chairman placed the following agenda for the deliberations and discussions of the members. The following are the deliberations made during the meeting (as per the items of the circulated agenda).

### **Agenda Item 1.2: Address by the Chairman of the Chemistry - BOS, SACET**

Chairman of BOS addressed the highlights of Chemistry department to external BOS members. Addressed the Overview of the Institution/Department, Courses offered in the institution, Student and Faculty strength and also about the growth and development of the Institution/Department.

### **Agenda Item 1.3: To confirm the minutes of the previous BOS Meeting**

NA since this is the first one

### **Agenda Item 1.4: To report the actions taken on the recommendations of the previous BOS Meeting**

NA since this is the first one

### **Agenda Item 1.5: To present the draft course structure of the Chemistry department's I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.**

Chairman presented the draft course structure of the I Year - I & II semesters for the 2022 admitted batch for discussion and finalizations

- Dr. M. Sowbhagya Lakshmi Professor, Dept. of Chemistry, UCEV suggested that to include Biomedical polymers in Unit 1 and some topics in Spectroscopic Techniques in Unit 4 in Applied Chemistry.
- Dr. K. Prasada Rao Asso. Professor of BEC, also suggested to include Spectroscopic Techniques in Unit 4 in Applied Chemistry.
- K. Maria Das Senior Asst. Professor of Chemistry suggested that to reduce syllabus in Unit 1.

Based on the suggestions given by the members, the Chairman of BOS said that those fruitful suggestions would be incorporated appropriately in the Curriculum.

BOS resolved to recommend the draft course structure of the Chemistry subjects of I Year – I & II Semesters for the 2022 to the Academic Council for further approval.



**Agenda Item 1.6: To present the draft syllabus of the Chemistry subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.**

The chairman presented draft syllabus of the Chemistry subjects of I Year – I & II semesters to members. The members Reviewed the syllabus and resolved to approve the same.

**Agenda Item 1.7: To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)**

The Chairman presented the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) for **Theory** subjects CIE:30 Marks and SEE:70 Marks. For **Lab** CIE:15 Marks and SEE:35 Marks and the members finalized the evaluation procedures.

**Agenda Item 1.8: Any other item with the permission of the Chair**

NIL

Mr. J. Krishna Kishore proposed the vote of thanks to all the external and internal BOS members and the meeting adjourned.

The above minutes were ratified.

S.No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	J. Krishna Kishore	HOD	Asst.Professor, SACET-Chirala.	Chairman	J. Krishna Kishore
2	Dr. M. Sowbhagya Lakshmi	JNTUK Nominee	Professor of Chemistry, UCEV, JNTUK	Member	M.S. Lakshmi
3	Dr. K. Prasada Rao	Subject expert from outside the Parent University	Associate Professor, Bapatla Engineering College, Bapatla.	Member	A. Rao
4	K. Maria Das	Subject expert from outside the Parent University	Asst.Professor, Chemistry department, Vignan University, Vadlamudi.	Member	K. Maria Das
5	G. Kedhar Nadh	Industry Expert	Hindustan Plastics, Vizag.	Member	G. Kedhar Nadh
6	K. Deepika	Meritorious UG Alumni	Meritorious UG Alumni	Member	K. Deepika
7	Ch. Anjaneyulu	Dept. Subject Experts	SACET-Chirala	Member	Ch. Anjaneyulu
8	V. Devika	Dept. Subject Experts	SACET-Chirala	Member	V. Devika



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**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

Attendance Sheet - 2022-23/CHEMISTRY/BOS/01 (02-09-2022)

S.No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	J. Krishna Kishore	HOD	Asst.Professor, SACET-Chirala.	Chairman	<i>J. Krishna Kishore</i>
2	Dr. M. Sowbhagya Lakshmi	JNTUK Nominee	Professor of Chemistry, UCEV, JNTUK.	Member	<i>M.S. Lakshmi</i>
3	Dr. K. Prasada Rao	Subject expert from outside the Parent University	Associate Professor, Bapatla Engineering College, Bapatla.	Member	<i>K. Prasada Rao</i>
4	K. Maria Das	Subject expert from outside the Parent University	Asst.Professor, Chemistry department, Vignan University, Vadlamudi.	Member	<i>K. Maria Das</i>
5	G. Kedhar Nadh	Industry Expert	Hindustan Plastics, Vizag.	Member	<i>G. Kedhar Nadh</i>
6	K. Deepika	Meritorious UG Alumni	TCS,IRM Centre.	Member	<i>K. Deepika</i>
7	Ch. Anjaneyulu	Dept. Subject Experts	SACET- Chirala.	Member	<i>Ch. Anjaneyulu</i>
8	V. Devika	Dept. Subject Experts	SACET- Chirala.	Member	<i>V. Devika</i>



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(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)

**AUTONOMOUS**

**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

MARCH 21, 2023

## Minutes of Meeting of 2nd Board of Studies – CHEMISTRY Department

(as per notice 2022-23/CHEMISTRY/BOS/02 dated 18<sup>th</sup> MARCH, 2023)

### Agenda Items 2022/Chemistry/BOS-2 (21-03-2023):

1.1	Welcome of the members & invitees of the BOS Meeting of CHEMISTRY Department
1.2	Address by the Chairman of the CHEMISTRY - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting - Confirmed minutes of previous BOS meeting.
1.4	To report the actions taken on the recommendations of the previous BOS Meeting – Action taken as per suggestions given.
1.5	To present the draft course structure of the CHEMISTRY BOARD subjects of II Year I Semester for the MECHANICAL batch (Autonomous) for discussion and finalizations after due changes suggested
1.6	To present the draft syllabus of the CHEMISTRY BOARD subjects of II Year I Semester for MECHANICAL batch (Autonomous) for discussion and finalizations after due changes suggested
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)
1.8	Any other item with the permission of the Chair

### Proceedings:

The second Board of Studies (BOS) meeting of the department of CHEMISTRY was conducted on 21.03.2023 through online mode (GOOGLE-MEET) at 10.00 a.m. (IST).

Meeting Link: <https://meet.google.com/geq-obsj-zmbs-gix>

## **THE MINUTES:**

### **Agenda Item1.1: Welcome of the members & invitees of the BOS Meeting of CHEMISTRY Department**

Dr. J. Krishna Kishore, Chairman of BOS started the meeting by welcoming and introducing the external members to the internal members. The chairman placed the following agenda for the deliberations and discussions of the members. The following are the deliberations made during the meeting (as per the items of the circulated agenda).

### **Agenda Item1.2: Address by the Chairman of the CHEMISTRY - BOS, SACET**

Chairman of BOS addressed the highlights of Chemistry department to external BOS members. Addressed the Overview of the Institution/Department, Courses offered in the institution, Student and Faculty strength and also about the growth and development of the Institution/Department.

### **Agenda Item1.3: To confirm the minutes of the previous BOS Meeting**

First Minutes of BOS meeting is confirmed by the respected Professors in the board.

### **Agenda Item1.4: To report the actions taken on the recommendations of the previous BOS Meeting**

Actions were taken as per suggestions given in the previous BOS meeting

### **Agenda Item1.5: To present the draft course structure of the CHEMISTRY BOARD subjects of II Year I Semester for the MECHANICAL batch (Autonomous) for discussion and finalizations after due changes suggested.**

Chairman presented the CHEMISTRY BOARD subjects of II Year I Semester for the MECHANICAL batch (Autonomous) 2022 admitted batch for discussion and finalizations

- Dr. M. Sowbhagya Lakshmi Professor, Dept. of Chemistry, UCEV suggested that to go through Course Outcomes once and syllabus was good .
- Dr. K. Prasada Rao Asso. Professor of BEC, told syllabus was good.
- K.Maria Das Senior Asst. Professor of Chemistry also told syllabus was good.

Based on the suggestions given by the members, the Chairman of BOS said that those fruitful suggestions would be incorporated appropriately in the Curriculum. BOS resolved to recommend the draft course structure of the CHEMISTRY BOARD subjects of II Year I Semester for the MECHANICAL batch (Autonomous) 2022 admitted batch for discussion and finalizations 2022 to the Academic Council for further approval.

### **Agenda Item1.6: To present the draft syllabus of the CHEMISTRY BOARD subjects of II Year I Semester for the MECHANICAL batch (Autonomous) 2022 admitted batch for discussion and finalizations after due changes suggested.**



The chairman presented draft syllabus of the CHEMISTRY BOARD subjects of II Year I Semester for the MECHANICAL batch (Autonomous) 2022 admitted batch for discussion and finalizations. The members Reviewed the syllabus and resolved to approve the same.

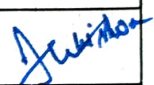
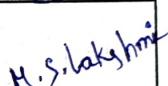


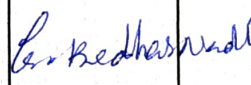



**Agenda Item1.7: To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)**  
The Chairman presented the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) for Theory subjects CIE:30 Marks and SEE:70 Marks. For Lab CIE:15 Marks and SEE:35 Marks and the members finalized the evaluation procedures.

**Agenda Item1.8: Any other item with the permission of the Chair**

NIL

Dr. J. Krishna Kishore proposed the vote of thanks to all the external and internal BOS members and the meeting adjourned.

The above minutes were ratified.

S.No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. J. Krishna Kishore	HOD	Asso. Professor, SACET-Chirala.	Chairman	
2	Dr. M. Sowbhagya Lakshmi	JNTUK Nominee	Professor of Chemistry, UCEV, JNTUK	Member	
3	Dr. K. Prasada Rao	Subject expert from outside the Parent University	Associate Professor, Bapatla Engineering College, Bapatla.	Member	
4	K. Maria Das	Subject expert from outside the Parent University	Asst.Professor, Chemistry department, Vignan University, Vadlamudi.	Member	
5	G.KedharNadh	Industry Expert	Hindustan Plastics, Vizag.	Member	
6	Shaik. Tanzilla Rahanuma	Meritorious UG Alumni	Cognizant, Hyderabad.	Member	
7	Ch. Anjaneyulu	Dept. Subject Experts	SACET-Chirala	Member	
8	V.Devika	Dept. Subject Experts	SACET-Chirala	Member	

JNTUK Code: F0  
 NAAC 'A' Grade - 1st Cycle  
 NAAC 'A' Grade - 2nd Cycle  
 Valid upto Dec. 2027



Counseling Code : ANSN  
 Recognized Under Section  
 2(f) & 12(B) of Ugc Act, 1956

**St. ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY**

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)  
**AUTONOMOUS**

**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

Attendance Sheet - 2022-23/CHEMISTRY/BOS/02 (21-03-2023)

S.No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. J. Krishna Kishore	HOD	Associate Professor, SACET-Chirala.	Chairman	<i>J. Krishna</i>
2	Dr. M. Sowbhagya Lakshmi	JNTUK Nominee	Professor of Chemistry, UCEV, JNTUK.	Member	<i>H.S. Lakshmi</i>
3	Dr. K. Prasada Rao	Subject expert from outside the Parent University	Associate Professor, Bapatla Engineering College, Bapatla.	Member	<i>K. Prasada Rao</i>
4	K. Maria Das	Subject expert from outside the Parent University	Asst. Professor, Chemistry department, Vignan University, Vadlamudi.	Member	<i>K. Maria Das</i>
5	G. Kedhar Nadh	Industry Expert	Hindustan Plastics, Vizag.	Member	<i>G. Kedhar Nadh</i>
6	Shaik. Tanzilla Rahanuma	Meritorious UG Alumni	Cognizant, Hyderabad.	Member	<i>Sk. Tan</i>
7	Ch. Anjaneyulu	Dept. Subject Experts	SACET- Chirala.	Member	<i>Ch. Anjaneyulu</i>
8	V. Devika	Dept. Subject Experts	SACET- Chirala.	Member	<i>V. Devika</i>



JNTUK Code: F0

NAAC 'A' Grade – 1st Cycle  
NAAC 'A' Grade – 2nd Cycle  
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# St.ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY AUTONOMOUS

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)

**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

September 01, 2022

## Minutes of Meeting of 1<sup>st</sup> Board of Studies – ENGLISH Department

(as per notice 2022-23/ENGLISH/BOS/01 dated 29<sup>th</sup> August, 2022)

### Agenda Items 2022/English/BOS-1 (01-09-2022):

1.1	Welcome of the members & invitees of the BOS Meeting of English Department
1.2	Address by the Chairman of the English - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting - NA since this is the first one
1.4	To report the actions taken on the recommendations of the previous BOS Meeting - NA since this is the first one
1.5	To present the draft course structure of the English subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.6	To present the draft syllabus of the English subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)
1.8	Any other item with the permission of the Chair

## **THE MINUTES:**

### **Agenda Item 1.1: Welcome of the members & invitees of the BOS Meeting of English Department**

As per the schedule, the HOD of English welcomed the members and the invitees.

### **Agenda Item 1.2: Address by the Chairman of the English - BOS, SACET**

Chairman introduced BOS members to the invitees followed by the proceedings.

### **Agenda Item 1.3: To confirm the minutes of the previous BOS Meeting - NA since this is the first one**

### **Agenda Item 1.4: To report the actions taken on the recommendations of the previous BOS Meeting - NA since this is the first one**

### **Agenda Item 1.5: To present the draft course structure of the English subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested**

BOS Chairman of English presented the draft course structure of Communicative English and English Communication Skills Lab of I year-I Sem for 2022 admitted batch.

Suggestions: Communication Skills lab in 2<sup>nd</sup> Semester as a continuation of the course in 1<sup>st</sup> Sem is strongly recommended by BOS Nominees.

### **Agenda Item 1.6: To present the draft syllabus of the English subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested**

BOS Chairman of English briefed the Syllabus of Communicative English and English Communication Skills Lab to the Nominees.



The Nominees suggested the following points regarding I year-I Sem Syllabus.

### **Communicative English (Theory)**

1. Encourage extensive reading by utilizing Library resources. Give exposure to Indian English Writers like Chethan Bhagat, Kiran Desai etc.
2. Introduce different genres like poetry( there will be scope to learn analytical skills, rhythm & rhyme)
3. Prefer motivational speeches by Indian CEOs.
4. Grammar Sequence to be changed(Verbs, Tenses, adjectives, content words etc)
5. Include spotting of errors.
6. Cos can be mapped with PO no.8, 9, 10, 11 &12.

### **English Communication Skills Lab**

1. Include Interview skills and corporate skills in Lab along with JAM and Group Discussions.
2. Prefer any interactive software for practice in the lab.
3. Use videos and audios to improve the listening skills.
4. Continuous exposure to the students is very important so at least lab should be included in the II Sem

## **Constitution of India**

The experts unanimously approved the syllabus of Constitution of India as it is.

### **MCA**

#### **I Year: English Communication Skills Lab.**

1. Include IELTS along with GRE TOFEL.

#### **II Year: Employability Skills**

1. Instead of theory about the topics like attitude, Personality Development, its better to include more case studies, anecdotes, real-time stories.
2. Practical oriented teaching is to be provided.

### **Agenda Item 1.1: To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)**

The evaluation process as per university norms is approved as it is.

**Agenda Item 1.2: Any other item with the permission of the Chair**

1. The Module Coordinators/Syllabus preparation committee has taken utmost care to include LSRW Skills and foster grammar aspects in every chapter.
2. Syllabus- Theory and Laboratory is designed decently taking into consideration of the present scenario.
3. Inclusion of contextual vocabulary is appreciable.
4. Topics covered on reading skills (critical reading) is also appreciable.

The above minutes were ratified



**BOS CHAIRMAN**





**List of Participants ( 2022-23/ENGLISH/BOS/01 (01-09-2022)**

S. No.	Name of the Member	Designation	Affiliation	Constitution	Department	Signature
1	Mr.Shaik Jilani Khan	HOD	Associate Professor, SACET-Chirala	Chairman	English	
2	Dr.K .Sree Ramesh	JNTUK Nominee	Expert - JNTUK	Member	English	
3	Dr.V. Ramachandrababu	Subject expert from outside the Parent University	Associate Professor of English, Sree Vidhyanikethan Engineering College, Tirupathi.	Member	English	
4	Dr.C.Neelima Choudaraju	Subject expert from outside the Parent University	Associate Professor, Communication and Softskills Department, Koneru Lakshmaiah Educational Foundation, Greenfields, Vaddeswaram, Guntur.	Member	English	
5	Mr. G.Umamaheswara Rao	Industry Expert	Industry Expert	Member	English	
6	M.Hema Durga	Meritorious PG Alumni	Meritorious PG Alumni	Member	English	
7	Dr.B.Madhavi Latha	Dept. Subject Expert	SACET-Chirala	Member	English	
8	Mr.Ch.Tirumala Rao	Dept. Subject Expert	SACET-Chirala	Member	English	
9	Mrs.V.Shekinah Ophir	Dept. Subject Expert	SACET-Chirala	Member	English	
10	Mr.P.Srinivas	Dept. Subject Expert	SACET-Chirala	Member	English	



23 March, 2023

**Minutes of Meeting of 2<sup>nd</sup> Board of Studies – ENGLISH  
Department**

(as per notice 2022-23/ENGLISH/BOS/02 dated 23 March, 2023)

**Agenda Items 2023/English/BOS-2 (23-03-2023):**

	Welcome of the members & invitees of the BOS Meeting of English Department
	Address by the Chairman of the English - BOS, SACET
	To confirm the minutes of the previous BOS Meeting - Confirmed the previous BOS meeting
	To report the actions taken on the recommendations of the previous BOS Meeting - Action taken according to the suggestions given by BOS members.
	To present the draft course structure of the English subjects- Soft Skills, Employability Skills, Essence of Indian Traditional Knowledge and value education for III- VI Semesters. (Autonomous) for discussion and finalizations after due changes suggested
	To present the draft syllabus of the subjects- Soft Skills, Employability Skills, Essence of Indian Traditional Knowledge and value education for III- VI Semesters. (Autonomous) for discussion and finalizations after due changes suggested
	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)
	Any other item with the permission of the Chair

**Committee Proceedings:**

The English Department 2<sup>nd</sup> Board of Studies meeting was held under the chairmanship of HOD, English, SACET at 11.30 AM on 23<sup>rd</sup> March, 2023, Thursday in Online/Offline mode in



Room No: 205D , English Department, to discuss the above mentioned agenda points. The proceedings of the Committee are as follows:

**1. Welcome of the members & invitees of the BOS Meeting of English Department**

As per the schedule, the HOD of English welcomed the members and the invitees.

**2. Address by the Chairman of the English - BOS, SACET**

Chairman introduced BOS members to the invitees followed by the proceedings.

**3. To confirm the minutes of the previous BOS Meeting -**

First BOS minutes of the meeting confirmed by the BOS members

**4. To report the actions taken on the recommendations of the previous BOS Meeting -**  
Actions taken according to the suggestions given by the BOS members.

**5. To present the draft course structure of the subjects- Soft Skills, Employability Skills, Essence of Indian Traditional Knowledge and value education for III- VI Semesters (Autonomous) for discussion and finalizations after due changes suggested**

BOS Chairman of English presented the draft course structure of subjects- Soft Skills, Employability Skills, Essence of Indian Traditional Knowledge and value education for III- VI Semesters.

**6. To present the draft syllabus of the subjects- Soft Skills, Employability Skills, Essence of Indian Traditional Knowledge and value education for III- VI Semesters (Autonomous) for discussion and finalizations after due changes suggested**

BOS Chairman of English briefed the syllabus of subjects- Soft Skills, Employability Skills, Essence of Indian Traditional Knowledge and value education to the nominees. The nominees suggested the following points regarding III to VI Semester syllabus

- 7. To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)**
- 8. Any other item with the permission of the Chair**



Attendance Sheet - 2023-24/ENGLISH/BOS/02 (23-03-2023)

S. No.	Name of the Member	Designation	Affiliation	Constitution	Department	Signature
1	Mr. Shaik Jilani Khan	HOD	SACET-Chirala	Chairman	English	
2	Dr. K. Sree Ramesh	One expert to be nominated by the Vice-Chancellor - JNTUK	Expert - JNTUK	Member	English	
3	Dr.V.Ramachandrababu	Subject expert from outside the Parent University	Associate Professor of English, Sree Vidhyanikethan Engineering College, Tirupathi.	Member	English	V.Ramachandrababu
4	Dr.C. Neelima Choudaraju	Subject expert from outside the Parent University	Associate Professor, Communication and Softskills Department, Koneru Lakshmaiah Educational Foundation, Greenfields, Vaddeswaram, Guntur.	Member	English	
5	G. Umamaheswara Rao	Industry Expert	Industry Expert	Member	English	
6	M. Hema Durga	Meritorious PG Alumni	Meritorious UG Alumni	Member	English	
7	Dr. B.Madhavi Latha	Dept. Subject Expert	SACET-Chirala	Member	English	
8	Mr. Ch. Tirumala Rao	Dept. Subject Expert	SACET-Chirala	Member	English	
9	Mrs. V.Shekinah Ophir	Dept. Subject Expert	SACET-Chirala	Member	English	
10	Mr. P.Srinivas	Dept. Subject Expert	SACET-Chirala	Member	English	



September 01, 2022

## Minutes of Meeting of 1<sup>st</sup> Board of Studies – PHYSICS Department

(as per notice 2022-23/PHYSICS/BOS/01 dated 30<sup>th</sup> August, 2022)

### Agenda Items 2022/PHYSICS/BOS-1 (01-09-2022):

1.1	Welcome of the members & invitees of the BOS Meeting of PHYSICS Department
1.2	Address by the Chairman of the PHYSICS - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting - NA since this is the first one
1.4	To report the actions taken on the recommendations of the previous BOS Meeting - NA since this is the first one
1.5	To present the draft course structure of the PHYSICS subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.6	To present the draft syllabus of the PHYSICS subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)
1.8	Any other item with the permission of the Chair

### Committee Proceedings:

The PHYSICS Department 1<sup>st</sup> Board of Studies meeting was held under the chairmanship of HOD, PHYSICS, SACET at 3 PM on 1<sup>st</sup> September, 2022, Thursday in Online/Offline mode in Room No: 22, PHYSICS Department, to discuss the above mentioned agenda points. The proceedings of the Committee are as follows:



**1. Welcome of the members & invitees of the BOS Meeting of PHYSICS Department**

As per the schedule, the HOD of Physics welcomed the members and the invitees

**2. Address by the Chairman of the PHYSICS - BOS, SACET**

Chairman introduced BOS members to the invitees followed by the proceedings

**3. To confirm the minutes of the previous BOS Meeting - NA since this is the first one**

NA

**4. To report the actions taken on the recommendations of the previous BOS Meeting - NA since this is the first one**

NA

**5. To present the draft course structure of the PHYSICS subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested**

BOS chairman of Physics presented the draft course structure of Applied Physics, engineering Physics, AP lab and EP lab of I year I sem for 2022 admitted batch

**Suggestions :** No suggestions recommended by members

**6. To present the draft syllabus of the PHYSICS subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations after due changes suggested**

BOS chairman of Physics briefed the syllabus- Applied physics, Engineering physics, AP lab and EP lab to the members

The nominees suggested the following points regarding I year I sem syllabus



Applied Physics :

V unit will be extensive in students point of view so better to remove Nano technology chapter from V unit

Engineering Physics :

V unit seems containing more syllabus in students point of view as well as teachers in view of following total number of classes as per JNTUK guidelines so better to remove waves and Oscillations chapter from V unit

**7. To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)**

The evaluation process as per university norms and it is approved as it is.

**8. Any other item with the permission of the Chair**

1. The module coordinators / syllabus preparation committee has taken utmost care to incorporate basic knowledge and their applications of each topic in every chapter.
2. Syllabus- theory and laboratory is designed decently taking into consideration of the present technology.
3. Topics covered on each topic is also appreciable,



**Attendance Sheet - 2022-23/PHYSICS/BOS/01 (01-09-2022)**

S. No.	Name of the Member	Designation	Affiliation	Constitution	Department	Signature
1	Dr. V Venkata Kumar	HOD	SACET-Chirala	Chairman	Physics	
2	Dr. B Purna chandra rao	Dept. Subject Experts	SACET-Chirala	Member	Physics	
3	Sk Bilal ansari	Dept. Subject Experts	SACET-Chirala	Member	Physics	
4	J Subbarao	Dept. Subject Experts	SACET-Chirala	Member	Physics	
5	Dr. J Niscal Kiran	Subject expert from outside the Parent University	Professor, dept of H&S, Vignan University, Vadlamudi	Member	Physics	
6	Dr. A Ramesh Babu	Subject expert from outside the Parent University	Assistant Professor ,Department of Physics, Bapatla engineering college, Bapatla	Member	Physics	
7	Dr. G J Nagaraju	One expert to be nominated by the Vice-Chancellor - JNTUK	Expert - JNTUK	Member	Physics	
8	M Dileep Kumar	Industry Expert	Arabindo pharma pvt Ltd, Srikakulam unit	Member	Physics	
9	Rakesh Gadde	Meritorious PG Alumni	Meritorious UG Alumni	Member	Physics	





**St.ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY**  
**AUTONOMOUS**

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada)

**ACCREDITED BY NBA & INSTITUTION OF ENGINEERS (INDIA)**

22<sup>nd</sup> March 2023

**Minutes of Meeting of 2<sup>nd</sup> Board of Studies – PHYSICS**

**Department**

(as per notice 2022-23/PHYSICS/BOS/02 dated 20<sup>th</sup> March, 2023)








**Agenda Items 2022/PHYSICS/BOS-II (22-03-2023):**

1.1	Welcome of the members & invitees of the BOS Meeting of PHYSICS Department
1.2	Address by the Chairman of the PHYSICS - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting
1.4	To report the actions taken on the recommendations of the previous BOS Meeting
1.5	To present the draft course structure of the PHYSICS subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations
1.6	To present the draft syllabus of the PHYSICS subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations
1.7	Any other item with the permission of the Chair

## Proceedings:

The first Board of Studies (BOS) meeting of the department of Physics was conducted on 22.03.2023 through online mode (ZOOM) at 11.00 a.m (IST).

The following members were present.

S. No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. V Venkata Kumar	HOD	SACET-Chirala	Chairman	
2	Dr. G J Nagaraju	JNTUK nominee	Assistant Professor and HOD, JNTUV	Member	
3	Dr. J Niscal Kiran	Subject expert from outside the Parent University	Professor, dept of H&S, Vignan University, Vadlamudi	Member	
4	Dr. A Ramesh Babu	Subject expert from outside the Parent University	Assistant Professor, Department of Physics, Bapatla engineering college, Bapatla	Member	
5	Dr. B Purna chandra rao	Dept. Subject Experts	SACET-Chirala	Member	
6	Sk Bilal ansari	Dept. Subject Experts	SACET-Chirala	Member	
7	J Subbarao	Dept. Subject Experts	SACET-Chirala	Member	
8	M Dileep Kumar	Industry Expert	Arabindo pharma pvt Ltd, Srikakulam unit	Member	

## THE MINUTES:

**Agenda Item 1.1: Welcome of the members & invitees of the BOS Meeting of PHYSICS Department**



Dr V.Venkata Kumar, Chairman of BOS started the meeting by welcoming and introducing the external members to the internal members. The chairman placed the following agenda for the deliberations and discussions of the members. The following are the deliberations made during the meeting (as per the items of the circulated agenda).

**Agenda Item1.2: Address by the Chairman of the PHYSICS - BOS, SACET**

Dr V.Venkata Kumar, Chairman of Bos Addressed the highlights of Physics department to external BOS members. Dr V.Venkata Kumar addressed the Overview of the Institution/Department, Courses offered in the institution, Student and Faculty strength and also about the growth and development of the Institution/Department.

**Agenda Item1.3: To confirm the minutes of the previous BOS Meeting**

**Agenda Item1.4: To report the actions taken on the recommendations of the previous BOS Meeting**

**Agenda Item1.5: To present the draft course structure of the PHYSICS department's I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations.**

Dr V.Venkata Kumar presented the draft course structure of the I Year -I & II semesters for the 2022 admitted batch for discussion and finalizations

- No changes were suggested by members for Applied Physics and Engineering Physics theory and Labs

BOS resolved to recommend the draft course structure of the PHYSICS subject of I Year – I & II Semesters for the 2022 to the Academic Council for further approval.

**Agenda Item1.6: To present the draft syllabus of the PHYSICS subjects of I Year – I & II Semesters for the 2022 admitted batch (Autonomous) for discussion and finalizations.**

The chairman presented draft syllabus of the PHYSICS subjects of I Year – I & II semesters to members. The members Reviewed the syllabus and resolved to approve the same.

**Agenda Item1.7: Any other item with the permission of the Chair Nil**

Dr V Venkata Kumar proposed the vote of thanks to all the external and internal BOS members and the meeting adjourned



**Attendance Sheet - 2022-23/PHYSICS/BOS/02 (21-03-2023)**

S. No.	Name of the Member	Designation	Affiliation	Constitution	Department	Signature
1	Dr. V Venkata Kumar	HOD	SACET-Chirala	Chairman	Physics	
2	Dr.B Purna chandra rao	Dept. Subject Experts	SACET-Chirala	Member	Physics	
3	Sk Bilal ansari	Dept. Subject Experts	SACET-Chirala	Member	Physics	
4	J Subbarao	Dept. Subject Experts	SACET-Chirala	Member	Physics	
5	Dr. G J Nagaraju	One expert to be nominated by the Vice-Chancellor - JNTUK	Expert - JNTUK	Member	Physics	
6	Dr J N Kiran	Subject expert from outside the Parent University	Professor, Department of Physics, Vignan University	Member	Physics	
7	Dr. A Ramesh Babu	Subject expert from outside the Parent University	Assistant Professor ,Department of Physics, Bapatla engineering college,Bapatla	Member	Physics	
8	M Dileep Kumar	Industry Expert	Arabindo pharma pvt Ltd, Srikakulam unit	Member	Physics	
9	Rakesh Gadde	Meritorious PG Alumni	Meritorious UG Alumni	Member	Physics	