

JNTUK Code: F0

**NAAC 'A' Grade – 1st Cycle
NAAC 'A' Grade – 2nd Cycle
Valid upto Dec. 2027**



Counseling Code : ANSN

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**St.ANN'S COLLEGE OF ENGINEERING & TECHNOLOGY
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04-07-2024

Minutes of Meeting of 4th Board of Studies –MATHEMATICS Department

(as per notice 2023-24/MATHEMATICS/BOS/04 dated 4th July, 2024)

Agenda Items 2024/Mathematics/BOS-4 (04-07-2024):

1.1	Welcome of the members & invitees of the BOS Meeting of Mathematics Department.
1.2	Address by the Chairman of the Mathematics - BOS, SACET.
1.3	To confirm the minutes of the previous BOS Meeting - Confirmed minutes of previous BOS meeting.
1.4	To report the actions taken on the recommendations of the previous BOS Meeting – Action taken as per suggestions given.
1.5	To present the draft course structure of the Mathematics subjects of II Year – I & II Semesters for the 2023 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.
1.6	To present the draft syllabus of the Mathematics subjects of II Year – I & II Semesters for the 2023 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE).
1.8	Any other item with the permission of the Chair.

Proceedings:

The Second Board of Studies (BOS) meeting of the department of MATHEMATICS was conducted on 04.07.2024 through online mode (Google Meet) at 03.00 PM (IST).

Meeting Link: <https://meet.google.com/xjk-miud-bfg>

THE MINUTES:

Agenda Item1.1: Welcome of the members & invitees of the BOS Meeting of MATHEMATICS Department

Dr. U. Mohan Chand, Chairman of BOS started the meeting by welcoming and introducing the external members to the internal members. The chairman placed the following agenda for the deliberations and discussions of the members. The following are the deliberations made during the meeting (as per the items of the circulated agenda).

Agenda Item1.2: Address by the Chairman of the MATHEMATICS - BOS, SACET

Dr. U. Mohan Chand, Chairman of BOS Addressed the highlights of MATHEMATICS department to external BOS members. Dr. U. Mohan Chand Addressed the Overview of the Institution/Department, Courses offered in the institution, Student and Faculty strength and also about the growth and development of the Institution/Department.

Agenda Item1.3: To confirm the minutes of the previous BOS Meeting

Confirmed minutes of previous BOS meeting.

Agenda Item1.4: To report the actions taken on the recommendations of the previous BOS Meeting

Action taken as per suggestions given

Agenda Item1.5: To present the draft course structure and syllabus of the MATHEMATICS paper's for II Year – I & II Semesters for the 2023 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.

Dr. U. Mohan Chand presented the draft course structure of the II Year -I & II semesters for the 2023 admitted batch for discussion and finalizations.

Suggestions given by the Expert Panel

- For all II Year I and II Semester Mathematics papers Dr. V. Ravindra Nath, Professor, Dept. of Mathematics, JNTUK, Kakinada, Dr.M.Sridhar Babu, Professor, Department of Mathematics, Yogi Vemana University, Kadapa, Dr.K.V.L.N.Acharyulu, Associate Professor and HOD, Department of Mathematics, Bapatla Engineering College, Bapatla unanimously suggested mention the number of hours per unit wise.
- In the discussion of BOS meeting Dr. V. Ravindra Nath garu send a JNTUK prescribed syllabus for the course Statistical Methods for CSE - Data Science in II Year II Semester.

Based on the suggestions given by the members, the Chairman of BOS said that those fruitful suggestions would be incorporated appropriately in the Curriculum.

BOS resolved to recommend the draft course structure of the Mathematics subjects of II Year – I & II Semesters for the 2023 to the Academic Council for further approval.

Agenda Item1.6: To present the draft syllabus of the Mathematics papers of II Year – I & II Semesters for the 2023 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.

The chairman presented draft syllabus of the Mathematics papers of II Year – I & II semesters to members. Also presented the approved syllabus of Probability and Statistical Applications for MCA I Year I Semester and Linear Algebra and Calculus for I B.Tech I Semester, Differential Equations and Vector Calculus for I B.Tech II Semester. The members Reviewed the syllabus and resolved to approve the same.

Agenda Item1.7: To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)

The Chairman presented the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) for **Theory** subjects CIE:30 Marks and SEE:70 Marks..

Agenda Item1.8: Any other item with the permission of the Chair

NIL

Dr. U. Mohan Chand proposed the vote of thanks to all the external and internal BOS members and the meeting adjourned.

HOD & BOS CHAIRMAN

List of Participants

S. No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. U. Mohan Chand	HOD	SACET-Chirala	Chairman	
2	Dr. V. Ravindranah	JNTUK Nominee	Professor of Mathematics, JNTUK, Kakinada	Member	
3	Dr. M. Sreedhar Babu	Subject expert from outside the Parent University	Professor of Mathematics, Yogi Vemana University, Kadapa	Member	
4	Dr .K.V.L.N.Acharyulu	Subject expert from outside the Parent University	Associate Professor & HOD Department of Mathematics, Bapatla Engineering College, Bapatla.	Member	
5	A. Dhana Lakshmi Srinivas	Industry Expert	Proprietor, Rajagopal Enterprises, Chirala	Member	
6	Syed Shazia Kauser	Meritorious PG Alumni		Member	
7	Dr. T.V.L.Narayana	Department Subject Experts	SACET-Chirala	Member	
8	Mrs. P. Tejavathi	Department Subject Experts	SACET-Chirala	Member	
9	Mr.S.Raghava Chari	Department Subject Experts	SACET-Chirala	Member	
10	Mrs.A.Aparna Tanuja	Department Subject Experts	SACET-Chirala	Member	
11	Mrs.K. Indira	Department Subject Experts	SACET-Chirala	Member	
12	Mrs.P.Lakshmi Prasanna	Department Subject Experts	SACET-Chirala	Member	
13	Mr.Md.Riaz Ahmad	Department Subject Experts	SACET-Chirala	Member	
14	Mr.M.Gopi Sai	Department Subject Experts	SACET-Chirala	Member	
15	Mrs.Ch.Padmaja	Department Subject Experts	SACET-Chirala	Member	

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11-03-2024

Minutes of Meeting of 4th Board of Studies – PHYSICS Department

(as per notice 2023-24/PHYSICS/BOS/04 dated 11thMarch 2024)

Agenda Items 2024/PHYSICS/BOS-4 (11-03-2024):

1.1	Welcome of the members & invitees of theBOS Meeting of PHYSICS Department
1.2	Address by the Chairman of the PHYSICS - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting
1.4	To report the actions taken on the recommendations of the previous BOS Meeting
1.5	To present the draft course structure of the PHYSICS subjects of I Year – I & II Semesters for the 2023 admitted batch (Autonomous) for discussion and finalizations
1.6	To present the draft syllabus of the PHYSICS subjects of I Year – I & II Semesters for the 2023 admitted batch (Autonomous) for discussion and finalizations
1.7	Any other item with the permission of the Chair

Proceedings:

The first Board of Studies (BOS) meeting of the department of Physics was conducted on 11.03.2024 through online mode (Google MEET) at 11.00 a.m (IST).

The following members were present.

S. No.	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. V Venkata Kumar	HOD	SACET-Chirala	Chairman	
2	Dr. G J Nagaraju	JNTUK nominee	Assistant Professor and HOD,JNTUV	Member	
3	Dr.J Niscal Kiran	Subject expert from outside the Parent University	Professor,dept of H&S, Vignan University, Vadlamudi	Member	
4	Dr. A Ramesh Babu	Subject expert from outside the Parent University	Assistant Professor ,Department of Physics, Bapatla engineering college,Bapatla	Member	
5	Dr.B Purna chandra rao	Dept. Subject Experts	SACET-Chirala	Member	
6	Sk Bilal ansari	Dept. Subject Experts	SACET-Chirala	Member	

7	M Dileep Kumar	Industry Expert	Arabindo pharma pvt Ltd, Srikakulam unit	Member	
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THE MINUTES:

Agenda Item1.1: Welcome of the members & invitees of the BOS Meeting of PHYSICS Department

Dr V.Venkata Kumar, Chairman of BOS started the meeting by welcoming and introducing the external members to the internal members. The chairman placed the following agenda for the deliberations and discussions of the members. The following are the deliberations made during the meeting (as per the items of the circulated agenda).

Agenda Item1.2: Address by the Chairman of the PHYSICS - BOS, SACET

Dr V.Venkata Kumar, Chairman of Bosaddressed the highlights of Physics department to external BOS members. Dr V.Venkata Kumar addressed the Overview of the Institution/Department, Courses offered in the institution, Student and Faculty strength and also about the growth and development of the Institution/Department.

Agenda Item1.3: To confirm the minutes of the previous BOS Meeting

Agenda Item1.4: To report the actions taken on the recommendations of the previous BOS Meeting

Agenda Item1.5: To present the draft course structure of the PHYSICS department's I Year – I & II Semesters for the 2023 admitted batch (Autonomous) for discussion and finalizations.

Dr V.Venkata Kumarpresented the draft course structure of the I Year -I & II semesters for the 2023 admitted batch for discussion and finalizations

- No changes were suggested by members for Engineering Physics(R23 Regulations)theory and Labs

BOS resolved to recommend the draft course structure of the PHYSICS subject of I Year – I & II Semesters for the 2023 admitted batch to the Academic Council for further approval.

Agenda Item1.6: To present the draft syllabus of the PHYSICS subjects of I Year – I & II Semesters for the 2023admitted batch (Autonomous) for discussion and finalizations.

The chairman presented draft syllabus of the PHYSICS subjects of I Year – I & II semesters to members. The membersReviewed the syllabus and resolved to approve the same (R 23 Regulations).

Agenda Item1.7: Any other item with the permission of the Chair Nil

Dr V Venkata Kumar proposed the vote of thanks to all the external and internal BOS members and the meeting adjourned

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March 7th, 2024.

Minutes of Meeting of 4th Board of Studies – CHEMISTRY Department

(as per notice 2023-24/CHEMISTRY/BOS/04 dated 5th March, 2024)

Agenda Items 2023/CHEMISTRY/BOS-4 (06-03-2024):

1.1	Welcome of the members & invitees of the BOS Meeting of CHEMISTRY Department
1.2	Address by the Chairman of the BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting - Confirmed minutes of previous BOS meeting.
1.4	To report the actions taken on the recommendations of the previous BOS Meeting - Action taken as per suggestions given.
1.5	To present the draft course structure of the CHEMISTRY subjects of I Year – I & II Semesters for the 2023 admitted batch (Autonomous) and Environmental Science for II-I for discussion and finalizations after due changes suggested.
1.6	To present the draft syllabus of the CHEMISTRY subjects of I Year – I & II Semesters for the 2023 admitted batch (Autonomous) and Environmental Science for II-I for discussion and finalizations after due changes suggested.
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE).
1.8	Any other item with the permission of the Chair.

Committee Proceedings:

The CHEMISTRY Department 4th Board of Studies meeting was held under the chairmanship of HOD, CHEMISTRY, SACET at 11.30 a.m on 6th March, 2024, Wednesday in Online/Offline mode in Room No: 205, CHEMISTRY Department, to discuss the above-mentioned Agenda points. The proceedings of the Committee are as follows:

1.1 Welcome of the members & invitees of the BOS Meeting of CHEMISTRY Department .

As per the schedule, the HOD of Chemistry welcomed all the board members and the invitees to the meeting.

1.2 Address by the Chairman of the CHEMISTRY - BOS, SACET

Chairman addressed the gathering and explained the Agenda of the meeting.

1.3 To confirm the minutes of the previous BOS Meeting -

Confirmed minutes of the previous BOS meeting.

1.4 To report the actions taken on the recommendations of the previous BOS Meeting

Action was taken as per the suggestions given.

1.5 To present the draft course structure of the CHEMISTRY subject of I Year – I & II Semesters and Environmental Science of II-I Semester for the 2023 admitted batch (Autonomous) for discussion and finalizations after due changes suggested.

BOS Chairman of Chemistry presented the previous draft course structure of CHEMISTRY Subjects of I Year – I & II Semesters and Environmental Science subject of II Year –I Semester for the 2023 admitted batch.

Suggestions : Good, as per given.

1.6 To present the draft syllabus of the CHEMISTRY subjects of I Year – I & II Semesters and Environmental Science of II-I Semester for the 2023 admitted batch (Autonomous) for discussion and finalizations after due changes suggested

BOS Chairman of Chemistry briefed the syllabus of Chemistry, Engineering Chemistry, Chemistry lab, Engineering Chemistry lab and proposed Environmental Science syllabus will be as per University syllabus to the nominees .

The Nominees suggested the following points :

1. Dr. M. Sowbhagya Lakshmi, Professor (UCEV, JNTUK) approved Chemistry, Engineering Chemistry, Chemistry lab and Engineering Chemistry lab but Environmental Science will be approved after the syllabus given by the University.

1.7 To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)

The evaluation process as per University norms is approved as it is.

1.8 Any other item with the permission of the Chair.

No other changes required.

BOS MEMBERS OF CHEMISTRY

S. No	Name of the Member	Designation	Affiliation	Constitution	Signature
1	Dr. J. Krishna Kishore	HOD	Associate Professor, SACET-Chirala.	Chairman	
2	Dr. M.Sowbhagya Lakshmi	JNTUK Nominee	Professor of Chemistry, UCEV, JNTUK	Member	
3	Dr. K. Prasada Rao	Subject expert from outside the Parent University	Associate Professor, Bapatla Engineering College, Bapatla.	Member	
4	Dr. K. Maria Das	Subject expert from outside the Parent University	Asst. Professor, Chemistry department, Vignan University, Vadlamudi.	Member	
5	G. Kedhar Nadh	Industry Expert	Hindustan Plastics, Vizag.	Member	
6	Shaik. Tanzilla Rahanuma	Meritorious UG Alumni	Cognizant, Hyderabad.	Member	
7	Ch. Anjaneyulu	Dept. Subject Experts	SACET-Chirala	Member	
8	P.Devi	Dept. Subject Experts	SACET-Chirala	Member	
9	N. Nikitha	Dept. Subject Experts	SACET-Chirala	Member	

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July 3, 2024

Minutes of Meeting of 4th Board of Studies – ENGLISH
Department

(as per notice **2024-25/ENGLISH/BOS/04** dated 1st July, 2024)

Agenda Items 2024/English/BOS-4 (07-07-2024):

1.1	Welcome of the members & invitees of the BOS Meeting of English Department
1.2	Address by the Chairman of the English - BOS, SACET
1.3	To confirm the minutes of the previous BOS Meeting - Confirmed the previous BOS meeting
1.4	To report the actions taken on the recommendations of the previous BOS Meeting - Action taken according to the suggestions given by BOS members.
1.5	To present the draft course structure of the English subject of I Year – I & II Semesters for the 2024 admitted batch (Autonomous) for discussion and finalization
1.6	To present the draft syllabus of the English subject of I Year, Soft Skills for II B.Tech II Semester for the 2024-2025 admitted batch (Autonomous) for discussion and finalization
1.7	To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)
1.8	Any other item with the permission of the Chair

Committee Proceedings:

The English Department 4th Board of Studies meeting was held under the chairmanship of HOD, English, SACET at 11 AM on 3 July, 2024, Wednesday in Online mode in Room No: 22, English Department, to discuss the above mentioned agenda points. The proceedings of the Committee are as follows:

1. Welcome of the members & invitees of the BOS Meeting of English Department

As per the schedule, the HOD of English welcomed the members and the invitees.

2. Address by the Chairman of the English - BOS, SACET

Chairman addressed the members followed by the proceedings.

3. To confirm the minutes of the previous BOS Meeting

Third BOS minutes of the meeting confirmed by the BOS members

4. To report the actions taken on the recommendations of the previous BOS Meeting -

Actions taken according to the suggestions given by the BOS members.

5. To present the draft course structure of the English subjects of I Year – I & II Semesters and Soft Skills for II Btech II Sem for the 2024 admitted batch (Autonomous) for discussion and finalization

BOS Chairman of English presented the draft course structure of Communicative English and Communicative English Lab of I year I & II Sem and Soft Skills for II B.Tech II Semester for 2024 admitted batch.

6. To present the draft syllabus of the English subject of I Year – I & II Semesters and Soft Skills for II B.Tech II Semester for the 2024 admitted batch (Autonomous) for discussion and finalization

BOS Chairman of English briefed the Syllabus of Communicative English, Communicative English Lab and Soft Skills for II B.Tech II Semester to the Nominees.

No changes are made in the English syllabus R-23 (Theory & Lab). It is approved as it is unanimously by the English BOS members.

The Nominees suggested the following points.

Communicative English (Theory & Lab)

Suggestions: 1.Expose the students to the videos of mock parliament sessions to enable them to understand and take part actively in Debates
 2. Include some additional Soft skills reference books including Joseph Murphy's 'The Power of your subconscious mind' Napoleon Hill's "Think and Grow Rich," and videos of Toastmaster Club Dananjaya Hettiarachchi are strongly recommended by BOS Nominees.

7. To finalize the evaluation procedures of the Continuous Internal Evaluation (CIE) and Semester End Examination (SEE)

The evaluation process as per university norms is approved as it is.

8. Any other item with the permission of the Chair

Attendance of 4th Board of Studies – ENGLISH Department

S. No.	Name of the Member	Designation	Affiliation	Constitution	Department	Signature
1	Mr. Shaik Jilani Khan	HOD	SACET-Chirala	Chairman	English	
2	Dr. K. Sree Ramesh	One expert to be nominated by the Vice-Chancellor - JNTUK	Expert - JNTUK	Member	English	
3	Dr. V. Ramachandra Babu	Subject expert from outside the Parent University	Associate Professor of English, Sree Vidhyanikethan Engineering College, Tirupathi.	Member	English	
4	Dr.C. Neelima Choudaraju	Subject expert from outside the Parent University	Associate Professor, Communication and Soft skills Department, Koneru Lakshmaiah Educational Foundation,	Member	English	

			Greenfields, Vaddeswaram, Guntur.			
5	Dr. B. Madhavi Latha	Dept. Subject Expert	SACET-Chirala	Member	English	
6	Mr. Ch. Tirumala Rao	Dept. Subject Expert	SACET-Chirala	Member	English	
7	Mrs. V. Shekinah Ophir	Dept. Subject Expert	SACET-Chirala	Member	English	
8	Mr. P. Srinivas	Dept. Subject Expert	SACET-Chirala	Member	English	
9	G. Umamaheswara Rao	Industry Expert	Industry Expert	Member	English	
10	M. Hema Durga	Meritorious PG Alumni	Meritorious UG Alumni	Member	English	

