



St. Ann's College of Engineering and Technology

Nayunipalli village, Challareddypalempost, Vetapalem mandal

Chirala, Bapatla District, Andhra Pradesh – 523 187

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Venue: Board Room (003)

Dt:15-03-2022

Time: 02:00PM

Dr. M. Venugopala Rao, Principal and Chairperson-IQAC chaired the IQAC meeting. He commenced the meeting by welcoming the members and requested Dr. P. Srinivasa Rao, Coordinator-IQAC to conduct the proceedings.

Agenda:

1. Review of minutes of the previous meeting
2. Introduction of Members of the reconstituted IQAC
3. Nomination of Co-Coordinator for IQAC
4. Importance of IQAC in Autonomous Colleges and NAAC
5. Progress of the Autonomous Work
6. Review on the Annual Quality Assurance Report (AQAR:2020-2021)
7. Review on the AISHE
8. Review of working of various committees
9. Any other points raised by the members with the permission of Chairperson

Agenda point 1: Review of minutes of the previous meeting

Minutes of the previous meeting dated 17-02-2021 are confirmed without any objection from the members.

Agenda point 2: Introduction of Members of the reconstituted IQAC

Resolution: The Coordinator introduced the members of the reconstituted IQAC as given below. He requested the members to work more effectively for meeting the objectives of IQAC.

Agenda point 3: Nomination of Co-Coordinator for IQAC

Resolution: To assist the Coordinator in various aspects for efficient functioning of IQAC, need was felt for creating Co-coordinator position in the IQAC. The committee unanimously nominated Dr. G. Kaladhar, Associate Professor, EEE to act as Co-coordinator for which Dr. G. Kaladhar has gladly accepted the position.

Agenda point 4: Importance of IQAC in NAAC and Autonomous Colleges

Resolution: The coordinator narrated the role of IQAC in NAAC and also its importance once the Autonomous Status is granted to the college.

Agenda point 5: Progress of the Autonomous Work

Resolution: As per the UGC guidelines, the Online Application has to be submitted before the submission of the hard copy. Hence, duly filled in Online Application was submitted on 13-02-2021 successfully. The hard copy of the Autonomous Application with all the Annexure is prepared and kept ready for the submission to the UGC, New Delhi through JNTUK, Kakinada.

Agenda point 6: Review on the Annual Quality Assurance Report (AQAR:2020-2021)

Resolution: The Chairperson instructed the HODs and Conveners of various committees and section in charges to go through the comments given by NAAC like : Implementation of CBCS, Value added courses, Internships and awards received by faculty etc.

Agenda point 7: Review on the AISHE (2020-2021)

Resolution: The Chairperson instructed the HODs and Conveners of various committees and section in charges to go through the comments given by AISHE and take necessary action to overcome the cons.

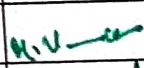
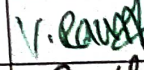
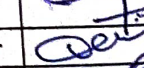
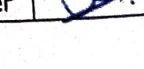
Agenda point 8: Review of working of various committees

Resolution: The Chairperson proposed instructed the committee conveners to work effectively and upload their respective committee minutes and meetings in the college website yearly. Every committee should conduct the meeting yearly twice.

Agenda point 8: Points rose by the Chairperson

Resolution: The Chairperson proposed few modifications in the present student counselling system by adding the student's performance in co-curricular and extra-curricular activities, etc. The new data format enables the collection of data for his/her entire course of study to know the progress continuously.

Resolution: To improve the Placements further, soft skills need to be instilled from first year level onwards. Considering its importance, Chairperson proposed Special Coaching on English Language Communication Skills and Aptitude for the first-year students. The Chairperson asked the First year Coordinator Mr. S. Amarnath Babu to monitor the Coaching Classes and update the Principal on all aspects of the coaching regularly.

S. No.	Name	Designation	Category	Position	Signature
1	Dr. M. Venu Gopala Rao	Principal	Head of the Institution	Chairperson	
2	Sri. V. Rama Krishna Rao	Secretary	Member from the Management	Member	
3	Sri. S. Lakshmana Rao	Correspondent	Senior Administrative Officer	Member	
4	Dr. C. Subba Rao	Director, ARD	Senior Administrative Officer	Member	
5	Sri. RV Ramana Murthy	Manager	Senior Administrative Officer	Member	
6	Dr. D. Rajendra Prasad	Prof., ECE	Teacher	Member	
7	Dr. D. Madhuri	Prof., CSE	Teacher	Member	
8	Dr S. Indraneel	Prof., CSE	Teacher	Member	
9	Sri. D. Jyothi Swarup	Asst. Prof., CE	Teacher	Member	
10	Dr. U. Mohan Chand	Assoc. Prof., H&S	Teacher	Member	

11	Dr. Chand Basha Shaik	Prof., MBA	Teacher	Member	S. Gurus
12	Sri. N. Purna Chandra Rao	TPO & Assoc. Prof., MBA	Teacher	Member	P. S. Rao
13	Dr. Satram Malleswara Rao	Rtd. Principal	Nominee from Local Society	Member	J. S. Rao
14	Sravva Pachipulusu	19F01A04L4	Student	Member	P. S. Rao
15	Sreeram Susheel	Alumni	Alumni	Member	S. Subhikumar
16	Sri. Tulasi Tirumala Prasad	Parent	Parent	Member	T. T. Prasad
17	A. Manohar	Employer	Industry	Member	A. Manohar
18	Dr. P. Srinivasa Rao	Assoc. Prof., ECE	Senior Teacher	Coordinator	S. Rao
19	Dr. G. Kaladhar	Assoc. Prof., EEE	Senior Teacher	Co-Coordinator	G. Kaladhar